

TFT Meeting November 26, 2018 3:30pm - 5:30pm

Members in Attendance

Matt Mount - Member

Muffie Connelly - Volunteer Coordinator

Ruth Flores - President

Naomi Knori - Facilities Coordinator

Nikos Tzetos - Treasurer

David Parmeter - Webmaster (stand-in secretary for Heather Hawksford)

Meeting Agenda

1. Reading of Minutes from last meeting
2. Naomi Knori - School Requests
3. Volunteer needs for the Holiday Bazaar from Carmel or Katie or David
4. Volunteer needs for the Kids Clothing Closet Dec 10 - Nikos
5. Report on how Gift Card Promotion is going - Ruth
6. Vote to support Renee's School Snack Program - Ruth and Renee
7. Vote to temporarily fund the breakfast program until business sponsor can be located
8. Budget items - vote to amend the budget to give a \$100 extra to all teachers
9. Possible Holiday gifts for teachers
10. TFT Events Calendar Planning

Item #2: Naomi Knori - School Requests

Naomi addressed the board about getting help with couches for the aftercare room, financial and planning help for a Holiday Staff Party scheduled Dec. 12th and a request to appoint someone as The gratitude house manager.

Holiday staff party is scheduled for Wed. the 12th of Dec. 5:30pm - 9:00pm. It will include 25 - 32 people. The party needs help finding a location, money for the location and party supplies. One possibility may be to wait until the end of the year for the teacher appreciation party. Ruth volunteer her house for the event. Additional planning needs to be finalized

Muffie reminded all in attendance that we have agreed to give ourselves a three month planning period for any events that we take on. The TFT involvement in this event will need to respect those that are already engaged in the various planning committees currently active. As for the Gratitude house, all in agreement to check in on this with Heather Hawksford after she returns Wednesday.

Item #10: TFT Calendar planning:

Calendar update protocol: Future Events and updates need to be run through the TCS facilities protocol.

TFT Recurring meetings

1. TFT meeting 2nd Monday of the Month at 6:00pm Staff Break Room
2. TFT 4th Thursday of the Month at 3:30 pm Staff Break Room
3. Coffee Klatch 1st Friday of the month 8:30-10:30 Staff Break Room
4. Movie nights 2nd Friday of every month at 5:45 in aftercare room
5. Spaghetti dinner third Tuesday of every month 6:00 to 8:00 MPR
6. Board Meeting second Thursday MPR
7. Racial Equity third Thursday 5:30 - 7:00 MPR

Proposed adding a TFT meeting in Dec. 3rd at 3:30.

Upcoming TFT Events

1. Spring Berry Sale, March
2. Runaisance, April
3. Art Showcase, April
4. Plant Sale, May
5. Senior Project day and Potluck, May
6. Trillium in Bloom, June, not memorial day weekend.
7. Last Day popsicle day, June
8. Staff appreciation party, June

Muffie Submitted the below draft of the upcoming year's events for approval:

PLEASE APPROVE OR DISAPPROVE THE DATES BELOW: (these dates are not confirmed only proposed, we will notify you when/if they are confirmed. The dates below do not conflict with anything currently on the TFT or TCS Calendar and have been strategized so that not all events are clustered together).

Proposed Dates/Times for repeating TFT hosted Events:

- TFT Meetings: 2nd Monday of the month at 6pm AND 4th Thursday of the month at 3:30pm.
- Coffee Klatch- 1st Friday of Every month (except april, 1st Thursday)- 8:30-10:30am
- Movie Night- 2nd Friday of Every month- 5:45pm
- Spaghetti Dinner- 3rd Tuesday of Every Month - 6-8pm

DEC 2018

TFT Meeting- Monday, December 10th -6pm
Movie Night - Friday, Dec 14th- 5:45 in Aftercare Room
Coffee Klatch - on Friday, Dec 14th "There is no Coffee Klatch in December"
Spaghetti Dinner - no date selected - DON'T BOOK THIS MONTH
NO TFT Meeting- December 27th (NO MEETING)
Winter Break Dec 17th - Jan 1st

JAN 2019 - CLEAR!

TFT Meeting- Monday, Jan 14th -6pm
Coffee Klatch - Friday, Jan 4th (1st Friday of the month) 8:30-10:30am in Teachers Lounge
Movie Night - Friday, Jan 11th (2nd Friday of the month)-5:45 in Aftercare Room
Spaghetti Dinner - Tuesday, Jan 15th (3rd Tuesday of the month)- 6-8pm in MPR
TFT Meeting- Thursday, Jan 24th-3:30

FEB 2019 - CLEAR!

TFT Meeting- Monday, Feb 11th- 6pm
Coffee Klatch - Friday, Feb 1st- 8:30-10:30 in Teachers Lounge
Movie Night - Friday, Feb 8th- 5:45 in Aftercare Room
Spaghetti Dinner - Tuesday, Feb 19th (no school the day before)- 6-8pm in MPR
TFT Meeting- Thursday, Feb, 28th -3:30pm

MARCH 2019 - CLEAR!

TFT Meeting- Monday, March 11th- 6pm
Coffee Klatch - Friday, March 1st- 8:30-10:30 in Teachers Lounge
Movie Night - Friday, March 8th- 5:45 in Aftercare Room
Spaghetti Dinner - Tuesday, March 19th- 6-8pm in MPR
NO TFT Meeting- Thursday, March 28th

APRIL 2019

TFT Meeting- Monday, April 8th- 6pm
Coffee Klatch - Thursday, April 4th - NO SCHOOL that Friday
Movie Night - Friday, April 12th - NO MOVIE NIGHT THIS MONTH
Spaghetti Dinner - Tuesday, April 16th- 6-8pm in MPR
TFT Meeting- Thursday, April 25th - 3:30

MAY 2019

TFT Meeting Monday, May 13th- 6pm
Coffee Klatch - Friday, May 3rd (last one of the school year)- 8:30-10:30 in Teachers Lounge
Movie Night - Friday, May 10th (last one of the school year)- 5:45 in Aftercare Room
Spaghetti Dinner - Tuesday, May 21st (last one of the school year)- 6-8pm in MPR
TFT Meeting- Thursday, May 23rd- 3:30

JUNE 2019

June 7th - Last Day of School!!

Item #3: Craft Bazaar Updates

Volunteers are still needed for the Craft bazaar. Please ask parents to sign up for volunteer positions online: [TCS Holiday Craft Bazaar Volunteer Signup Form](#)

Item #7: Food for Kids

Naomi wants to set up a free breakfast program. Estimated program costs are \$15 per day - 25 kids? - monthly about \$120 to \$140.

She hopes to find permanent funding, but in the interest of getting the program running, she is asking for interim support of \$140 per month. She will need the appropriate paper work for grant money to make a grant request for the month of December.

The board voted on food for kids and the result was unanimous yes votes.

Item #7: Project Snack Time

Renee Nies (Parent Member) is creating a classroom snack plan. She will volunteer her time for distribution. Renee is hoping to get food donations, if that does not work she would need funding week to week from TFT. Sharon has grant request forms in the office. Cchecks needs two signatures. Nikos and Ruth plan to visit the Bank this week to set Ruth up with check signing abilities.

The board voted on Project Snack time and again the votes were unanimous yes votes.

Item #9: Holiday Gifts for the Teachers

Board agrees to meet on Monday Dec. 3rd and discuss Holiday party for the teachers - Curently there is \$1200 budget for all events. Gift should be all the same and cost \$10-\$20 can be a SCRIP gift card. The Dec. 3rd TFT meeting should include a Holiday Bazaar most mortem discussion.