

October 18, 2018

Executive Mtg. Notes

Attendees: Ruth, Muffie, Nikos, Heather, David, Carmel, Matt, Britt

Ruth notes:

- Overarching focus of executive meeting should be fundraising and spirit
- Goal to boost enrollment
- Proposal to have brainstorming session Thursday, Oct. 25 @ 3:15pm
- Proposal to create 4 committees, each with one chair
 - Fundraising
 - Spirit events
 - Extracurriculars
 - Visibility
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Matt notes:

- Reminder to use inclusive verbiage like “we” and “us” instead of “I”

Nikos notes:

- Ruth and Heather need to sign bank documents for check signing ability. Will go to Umpqua bank week of 10/22
- 3 TFT members need to do E-learning on the national PFA site
<https://www.pta.org/home/run-your-pta/elearning>

Heather notes:

- Proposal to have a budget meeting so we can see what is on current budget and what we have room to add
- Events: who is throwing it? Where is money coming from/going to? How do we minimize Patrice’s time involved so she can do her own work? How do we consolidate?

10/23/18

Muffie Addendum:

- Explain protocol for proposing/announcing/cancelling event at next mtg.