

Together for Trillium

Meeting Minutes

June 20, 2016

ATTENDING: Apollonia Quale, Christian Nielsen, Susan Millhauser, Nikos Tzetos, Stephanie Bliss, Reggie Bliss, Stacy Blanton, Kieran Connolly, Kellie Shaw.

I. TFT events

- A. Beginning of the year events: Welcome fair with ice-cream social. A celebration of the beginning of the year (possible donation from Ruby Jewel Ice Cream): Sunday August 28th, 2-4 pm at Peninsula Park. Apol will call to get permit.
- B. Staff-appreciation events through the year worked well but a schedule is needed for next year. TFT-organized appreciation events during teacher conferences may help in starting a schedule.
- C. Coffee klatches will be held every third Friday, as a routine is needed.
- D. TFT fundraisers were discussed; thoughtful planning is desired. The school board is planning two events. TFT is considering the following:
 1. Dine-outs: Nikos will contact Chapel Pub, Stephanie, Pizzicato. Eddie's Pizza needs to be contacted as well.
 2. Book Fair: approach Barefoot books.
 3. A book swap event was proposed.
 4. Harvest fest - a community event with fundraising possibilities should go on next year.

II. Discussion-Announcements

- A. Trillium newsletter issues were discussed. Quarterly editions are better.
- B. TFT will take on the newsletter, keeping the layout as is
- C. A weekly effort to update the community about Trillium is in the works: "Trillium at a Glance". Apol will help.
- D. Info-Exchange email list will be terminated. A new email list with a different name will be established.
- E. The aftermath of the recent parent administration forum was discussed. Staff handbook will be drawn up. TFT will start a parent handbook. Portland-Village-School's handbook will be acquired as an example. A student leadership cohort will work on a student handbook.
- F. Equity-parent-group meetings: First meeting was between middle-school parents, second was between all parents. Monthly meetings are planned, possibly during a coffee klatch. TFT will support meetings with food and childcare. An adjustment to the budget is needed.
- G. Director's announcements:
 1. Several positions have been filled:
 - a. Student-support coordinator
 - b. Six Americorps members (three for upper and three for lower school)
 - c. K-1, 2-3 teachers
 - d. Head of Lower School
 - e. High-school language-arts teacher
 2. Ry will be the upper-school support specialist
 3. Head of upper school will be chosen from within Trillium

4. Trillium will receive a \$40,000 Dept.-of-Education grant.
5. Ashoka network-There is interest on their part in having Trillium join them as part of their Change Maker Schools Network. Next step is a panel discussion planned on the week of the 27th.
6. Big Picture network-Trillium has funds reserved to join on a consultancy basis. Joining their network will grant Trillium access to many materials they use in their advisory structure, internship, class design and other pieces.

III. PTA & TFT business (Board discussion)

- A. Treasurer's report:
As of June 13th - balance: ~\$10,000.
Year-to-date numbers: ~\$8,000 from fundraising, ~\$3,000 expenses.
Scrip: \$2,000 net earnings.
- B. Two seniors have not claimed their grants. Christian will contact them.
- C. TFT will write check to Trillium Charter School (\$200.00), to transfer the Arts and Music Showcase earnings.
- D. Christian needs Stacy's address for reimbursement.
- E. TFT board vacancies: Volunteer coordinator, classroom-liaison coordinator. A signup list will be posted at Welcome Fair, and Nikos will send email to the community. Stephanie will reach out to upper school teachers regarding classroom liaisons
- F. Next TFT meeting is on Monday July 25th at Woodlawn Park, at 5:30pm